

# Nursery Newsletter

October 2015

## Welcome!

We have met lots of new faces in the past few months!

We would like to say hello to...

Paige & Alex who have joined our school club.

Caelan & Oksana who have joined our baby room.

Lucas, Erin & Jenson who have joined Orange stones!

We hope you settle in well and soon feel at home with us!



## Staffing!

As we are now in full swing of the new term we have a few changes to staffing.

Elaine will be working alongside Shinade in the Orange Stone room and will also become a key worker.

We have a new lady starting called Kerri. She will be working mainly in the before and after school club but will also help out in the other rooms.

Monique will now be spending more time in the baby Room.

Finally we have another new Kerry who will be working across all the rooms from time to time.



## Mobile phones

Please can we ask that mobile phones are not used when in the nursery. This is to safeguard all the children in our care. Staff will ask you to wait outside whilst using your mobile.

We are a mobile phone free site.

## Keyworkers

Your child's key worker may have changed as of this month so please take a look and see.

Children in the Under 2's Rooms, Green and Purple Stones, will have Rhiannon or Sophie as their Keyworker.

Children in the Orange stones room will have Shinade or Elaine as their Key worker.

Children in the Yellow stones room will have Dannie as their key worker.

Sadie will oversee all the children's learning and development in all the rooms.

The key worker is also there for you to speak to should you have any concerns or questions regarding your child at nursery. However Sadie is also always available to talk to should you need her.

## Holiday Club...

We now have our plans out and ready for October half term!

If you would like a copy or know someone who may be interested please ask for a leaflet!

## Proud Clouds!

We now have our proud cloud board up and running. It is on the wall the above the coat pages. The proud clouds are there to help us celebrate your child's achievements. Please take a cloud while you are passing and fill it in when your child does something amazing.

Staff will also be filling them for things they achieve at nursery!

## Medication at nursery

This is just a little reminder to say that we are able to give your child medication while they are at nursery however it must be prescribed by a doctor and your child must have had it in their system for 24 hours before they can return to nursery.

The only exceptions to this is teething relief and Calpol. Teething medicines can be given to your child if it is needed providing the correct forms have been filled out.

We can also give your child Calpol while they are with us but only if it is an emergency. We will always call to inform you if we give Calpol to your child and we can only give it once while they are here.

Teething medicines and Calpol should be provided to the office, unopened, where they will be labeled and stored should they be needed.



## Facebook

Please take a look at our Facebook page! If you like it you will be able to see all the updates we post relating to upcoming events and things that have been going on.

## Our Library

We have a system in place now to allow you to lease books from our library.

If you would like to take advantage of this please select your books and take them to the office to be signed out.

## Moving rooms!

As you may have all noticed the office has now moved!

We are now located upstairs and our old room is the staff room.

Please still feel free to come and see us whenever you need to... we are only a stair case away!

## Spare clothes

Please can we ask that every child comes to nursery with at least one set of spare clothes including socks.

Also if your child does go home in our spare clothes please can they be returned as we do not have a lot to share.

## Smoking.

We are a non-smoking site and to ensure this can we please ask that parents carers, or anyone else collecting children does not smoke on or around our premises.

Thank you.



## Autumn in Orange Stones.

Shinade will soon be asking for your support in making an autumn display.

She will be looking for this such as; conkers, pine cones, colored leaves etc.

If you find any while your out and about please keep her in mind.

## Safeguarding

Safeguarding the children in our care is paramount. All staff members in the nursery have received safeguarding training and are able to deal with any issues that may arise.

Safeguarding however is everyone's responsibility and therefore we ask that if you see, hear or know anything which may cause you concern please do not hesitate to mention it to a staff member.

## Contact

Please can we ask that any message that need passing on to the nursery are done so by the land line or email.

The land line number is: 0121 350 7942

The email address is:

[info@moonstonedaycare.co.uk](mailto:info@moonstonedaycare.co.uk)

## Post Box

The post box is in the reception area for parents/carer's to leave us your opinions, comments, complaints.

We have questionnaires available for you to complete just ask a staff member. We also have also small cards for you to post comments on which are on top of the post box.

## Harvest!

As it is harvest time we would like to do something nice for our community.

We are going to create a harvest hamper out of donations and then hopefully deliver it a local day center or food bank.

Any donations are welcome big or small. If you can help please hand them to a member of staff who will add them to the selection.

## Absence

We know you all lead a busy life but could we ask that if you are not going to be bringing your child in to nursery you let us know as soon as possible. This can be done either by phone call, leaving us an answer phone message or by dropping us an email.

This is to ensure we can plan effectively for the day such as planning outings.

## Car Park

Please can we ask that everyone using our carpark to be extra vigilant when pulling on or off in order to protect the children.

Also could we please ask that parents and carer's are cautious when allowing their child to leave the setting. As the carpark is not fully enclosed we do not want any children running out into the road.

